

Dear Exhibitor,

Thank you for choosing to exhibit at ACRM's Annual Conference at the historic Hilton Chicago, November 5 - 8, 2019. We appreciate your support and look forward to working with you as we prepare for this Conference.

EXHIBITOR REGISTRATION

Our **Exhibitor Registration** system is now live.

Please read the following Exhibitor Registration procedures carefully.

To register for the conference as an Exhibitor, use this link:

<http://acrm.cvent.com/d/46q1j9/4W>

*Select attendee type of Exhibitor

*After completing the registration information page, you will be directed to the admission page

*Select **Exhibitor (included)** if your exhibitor registration is included with your booth fee

*Select **Exhibitor (additional)** to add additional exhibitor registrations at \$599 per person

Any additional sessions or events you select beyond attendance to the CORE Conference will be an additional fee.

EXHIBITOR BADGES

Your booth fee includes one, two, or four exhibitor registrations depending on your booth size, or Exhibitor Agreement.

8x8 tabletop – 1 included exhibitor registration

10x8 booth – 2 included exhibitor registrations

10x10 booth – 2 included exhibitor registrations

20x10 booth – 4 included exhibitor registrations

PRESENTER/EXHIBITOR INSTRUCTIONS

If your booth representative is also presenting content during our conference at a session, they will still register as an exhibitor, but will need to indicate the session they are presenting. Any additional sessions or events you select beyond attendance to the CORE Conference will be an additional fee.

If you have questions or need assistance, please contact Katy Sell at KSell@ACRM.org for assistance.